

**Behavior Technician Level One Certificate Program Reference Document  
Guidelines for Supervisor Qualifications and Supervision Standards**

**Three Tier Model of Service Delivery and Practice Standards (Updated January 2017)**

| <b>Staff Tier</b>    | <b>Minimum Qualifications and Duties</b>   | <b>Case Supervision Standards</b>   |
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| Tier 1: ABA Provider | <ul style="list-style-type: none"> <li>• Be one of the following:               <ol style="list-style-type: none"> <li>1. Licensed Behavior Analyst</li> <li>2. A BCBA or BCBA-D in good standing throughout the experience period</li> <li>3. An instructor who has been submitted to and approved by the BACB as part of an approved course sequence</li> <li>4. BCBA eligible (completed BACB-approved coursework and supervised experience hours)</li> <li>5. A licensed/registered psychologist who holds ABPP board certification in Cognitive and Behavioral Psychology (and was tested in the Applied Behavior Analysis sub-area)</li> <li>6. A licensed psychologist or other professional license with acceptable coursework in behavior analysis *and at least 5 years experience providing behavior analysis services *Original course transcripts in behavior analysis should be submitted for review.</li> </ol> </li> <li>• <b>Duties:</b> Provides Oversight, Assessment, Designs Treatment Plan,</li> </ul> | <ul style="list-style-type: none"> <li>• The ABA Provider is eligible to practice ABA independently, although they are expected to operate within their scope of practice, and should consult with or refer to others who possess expertise they may otherwise be lacking.</li> <li>• The ABA Provider is ultimately responsible for all activity performed by the ABA Professional and Paraprofessional level staff that works under their supervision and oversight, and must be accessible (by phone, email, etc.) to them during service delivery hours.</li> <li>• The ABA Provider directly observes the program at least once per month; program observations should take place in real time via face-to- face or secure video conferencing</li> </ul> |

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|                                 | <p>Approve Program Changes, Supervision &amp; Case Management, Provides Treatment.</p>   | <p>technologies; review of video recorded segments of programming permitted.</p> <ul style="list-style-type: none"> <li>• The ABA Provider performs at least 2 hours per month of the authorized supervision hours.</li> <li>• In the event that the client has more intensive needs that jeopardize their health and safety, the ABA Provider will be required to perform more of the authorized supervision hours to ensure appropriate program oversight.</li> </ul> |
| <p>Tier 2: ABA Professional</p> | <ul style="list-style-type: none"> <li>• Bachelors Degree in a related field, plus a certification in ABA (i.e., BCaBA, ABAP) accredited by the National Commission for Certifying Agencies (NCCA), American National Standards Institute (ANSI), or related accrediting body. Certification requires coursework on and experience performing supervision.</li> </ul> <p style="text-align: center;"><b>OR</b></p> <ul style="list-style-type: none"> <li>• Registered as either: (a) Psychological Assistant, (b) Associate Clinical Social Worker, (c) Marriage Family Therapist Intern, (d) Professional Clinical Counselor Intern, (e) Continuing Education</li> </ul> | <ul style="list-style-type: none"> <li>• An ABA Provider must supervise at least 5% of the time the ABA Professional spends performing supervision, case management, and direct intervention activities.</li> </ul>   |

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|                                     | <p>Providers; in addition to relevant education, training, and experience to perform supervision and direct intervention activities associated with ABA service delivery to individuals with ASD must have completed a minimum of 45 hours of coursework in behavior analysis *and at least 2 years experience providing behavior analysis services *Original course transcripts in behavior analysis should be submitted for review.</p> <ul style="list-style-type: none"> <li>• <b>Duties:</b> Provides Treatment, Participates in Assessment, Treatment Plan Development, Supervision, and Case-management working under the oversight of a ABA Provider</li> </ul> |   |
| <p>Tier 3: ABA Paraprofessional</p> | <ul style="list-style-type: none"> <li>• High School Diploma, and has adequate education, training, and experience in ABA and ASD (i.e., minimum of 40 hours of training and demonstrated competency in implementing ABA intervention to individuals with ASD) as verified by a ABA Provider (i.e., RBT, ABAT, BCAT, or Behavior Technician Level 1 Certificate Program).</li> <li>• <b>Duties:</b> Direct Intervention and related activities working under direct supervision of a ABA Professional and/or ABA Provider</li> </ul>  | <ul style="list-style-type: none"> <li>• An ABA Professional must directly supervise at least 5% of the time the ABA Paraprofessional spends performing direct intervention and related activities. (Behavior Technician Level 1)</li> <li>• Remote Supervision can occur as needed in rural and remote areas.</li> <li>• Documentation of Supervision must be logged and verified by the ABA Provider and easily provided upon request.</li> </ul> |



ABA Provider

ABA Professional

ABA Paraprofessional

Three Tier Service Delivery Model